

**Cen-Clear Child Services, Inc.**  
**PA PreK Counts**  
**Flexible Instruction Plan (FIP)**  
**2025-26**

**This plan applies to PreK Counts classrooms only. Classes that receive Head Start funding do not offer flexible instruction days.**

- Lauren Fisher-Howard
- Kylie Jones and Lisa Schaffer-DuBois
- Dawn Maltais-Hyde
- Amanda McCracken-Moshannon Valley
- Jackie Lovell-Ridgway
- Courtney Copelli and Micayla Bothun-St Marys
- Danielle McDowell-West Branch

**Flexible Instruction Days will be utilized for the following circumstances:**

- Closure due to inclement weather
- Act 80 or teacher in-service days (full or part days)
- Center closures due to emergency-related issues (flooding, sewer, building damage resulting in unsafe conditions, health/safety related cleaning)
- Special circumstances, not known in advance, that are approved by the PKC Steering Committee prior to implementation. It is understood that these non-predefined circumstances have to be approved in advance are only for individual circumstances.

Parents are notified of these instances through the Class Dojo notification system. Teachers also connect individually with families through Class Dojo.

**Assessment of Technology:**

- Surveys are used to assess a family's access to technology throughout the year. If a family does not have access to technology, hands-on activities and plans are provided.

**Acknowledgement of the Flexible Instruction Plan:**

Families are notified of the plan. Information is posted through Class Dojo and teachers also connect individually with families.

- The compliance monitor assures that all families have signed off on the flexible instruction plan acknowledgement on the Consent for Program and Emergency Services HTH-13 form.
- The plan is posted in the parent area and sent to parents through Class Dojo.

### **Remote Learning/Engagement of Children:**

- Remote Learning opportunities are provided through various activities provided through the Creative Curriculum Cloud. This will be individualized per class/child. Examples of activities include:
  - At Home Guided Learning Plans
  - Learning Games and Activities
  - Intentional Teaching Experiences
  - Family Playlists
  - Mighty Minute Home Activities
- Specific activities linked to the current lesson plans are offered.
- Teachers may choose to conduct a virtual lesson not to exceed 30 minutes.
- The Creative Curriculum Cloud utilizes the home environment so materials needed will be accessible. Additional materials will be sent to parents if needed.
- For classes that operate for a half day for instructional purposes, home activities are provided for families.

### **Attendance:**

- For attendance to count for the day, the parent must send documentation about the activity to the teacher. This can happen through Class Dojo, through the Teaching Strategies communication tool, by text or through conversation.
- Flexible instruction attendance is documented in ChildPlus and a system is set up to track these days, separately than typical attendance.
- Information will be reported to the Preschool Program Specialist as required.
- Teachers must maintain relationships and must communicate with all families to assure that activities are being completed. Teachers will indicate that a child is present for the day if all activities are submitted and verified by the teacher.

### **Training:**

- Each teacher and teacher substitute will receive annual training on flexible instruction.
- Additional support will be provided by Preschool Supervisors.
- Teachers will work with each family to assure understanding of the remote learning format utilized.