

**Parent Meeting Agenda
December 23, 2025
Teams**

Sign-In- see attendance sheet

Community Meeting

1. *How are you feeling? (Emotion)*
2. *What is your goal for today? (Future)*
3. *Who will you ask for help? (Support)*

Meeting Rules:

- Respect others' opinions and suggestions.
- Listen with an open mind.
- Allow participants the opportunity to speak and finish their thoughts.
- Begin/end meetings on time.
- Be attentive at the meeting (limit cell phone use, avoid "side-bar conversations", stay focused).

Welcome

Training- Curriculum/Education with Courtney Gardner, Early Years Director. Courtney discussed the Early Head Start Curriculum-Baby Talk. This is an evidence-based curriculum. She discussed goals, benefits, and provided examples of activities. Early Head Start also used Partners for a Healthy Baby and Ready Rosie.

Center Reports-None

Board/Policy Council Updates-Policy Council approved eligibility criteria points, no changes were made since we are in year 3 of 5. We are required to complete a full update every 5 years. It was discussed how the community needs assessment data is used in determining the points. Policy Council also reviewed and approved the school readiness plan.

The board did not meet this month due to a weather cancellation.

Committee Updates

Tabytha explained each committee

Interview/Personnel-ongoing. Encouraged parents to join.

PBIS Leadership Team-None

Old Business

PBIS Updates-none

Volunteering- Tabytha discussed non-federal match and the importance of documenting volunteer time on the PG-11. Every hour parents/guardians volunteer equals \$18.47 toward our non-federal match. Our Head Start match is \$1.5 million dollars and Early Head Start match is \$541,000. We

hold a volunteer recognition training dinner at the end of the year for those who have volunteered throughout the year.

Enrollment-Early Head Start is full. Head Start, PreK Counts and Family Centers continue to be under enrolled. Discussed the \$100 parent incentive. We will begin accepting preschool applications for the 26-27 school year on January 1st.

EHS updates-None

Review social/emotional-discussed the federal review and what strategies we use to support social/emotional needs of children. We utilize the AI's Pals curriculum and PBIS expectations in both the classroom and homes.

New Business

Parent Engagement Event-our first event is scheduled for January 10th from 12-2:00 at our Houtzdale preschool location. We will be decorating cookies, making pizzas, playing bingo for books, sensory corner, music corner, book nook, and a visit from Olaf, Ana, and Elsa. We are asking all families to RSVP. We are giving away free diapers and wipes. All are welcome to attend. This is a free event.

Reading Challenge-Preschool is working on a reading challenge currently that runs through January 5th. Encouraged parents to return their completed forms to their teacher or home visitor to receive a free book.

Open Topics

Adjournment

Next meeting: 1/20/26 at 5:00PM