

Parent Meeting Agenda
March 17, 2026
Teams

Sign-In

Community Meeting

1. *How are you feeling? (Emotion)*
2. *What is your goal for today? (Future)*
3. *Who will you ask for help? (Support)*

Meeting Rules:

- Respect others' opinions and suggestions.
- Listen with an open mind.
- Allow participants the opportunity to speak and finish their thoughts.
- Begin/end meetings on time.
- Be attentive at the meeting (limit cell phone use, avoid "side-bar conversations", stay focused).

Welcome

Positive Behavior Interventions with Christal Hayward, Preschool Education Director (Tier 1 and 2), Michael Henry & Maria Waddell (Tier 3), Melanie Kuhn, Mental Health Consultant (EHS); **Disability Services** with Tammy Walker, Preschool Disabilities Director and Melanie Kuhn, Mental Health Consultant

Christal explained that Positive Behavioral Interventions and Supports (PBIS) is followed in all preschool classrooms (ages 3-5). We follow the pyramid model. 80% of children are in Tier 1, this is the bottom of the pyramid. This is what we expected and used in all classrooms; timers, clothes pins for centers, reminders, wait time, etc.

Tier 2 is the middle of the pyramid and includes 15% of children. This is when children need a little more; picture schedule, individualized solution plans-steps that work best for your child. Parents are involved in the solution plan process. Staff are trained in safety care.

Christal explained that we have a behavior incident report (BIR) team. They meet once a week to discuss elevated children and classrooms. They are looking at needs of the child. The team consists of Christal, Tammy Walker, Michael Henry, and Maria Waddell.

Michael and Maria discussed Tier 3. The pyramid model chart was shared. Tier 3 is individualized, most intensive. The child, parents, anyone the parents wish to be involved, teacher, other staff, supervisor, mental health consultant, etc. are part of the team. Students get to Tier 3 when Tier 1 and Tier 2 strategies are not working. Children at Tier 3 are engaging in challenging behaviors. When a child is at Tier 3 the team reaches out to the family, completes a Functional Behavioral Analysis (FBA). Once the FBA is completed an individualized plan is developed. Staff monitor and ensure the plan is working and adjust as needed.

Melanie Kuhn discussed her role as a Mental Health Consultant and that she oversees disability services for Early Head Start. For mental health support she works in the Early Head Start and Family Center programs. She also supports CenClear staff as needed. For disability services she performs Early Intervention and Mental Health Coordination.

Melanie discussed the performance standards around children with disabilities and that we must meet all needs under IDEA. We do this by considering the needs; supporting the IFSP; and supporting them through referrals.

Melanie discussed the performance standards around mental health and social-emotional well-being. As a Mental Health Consultant, she addresses and discusses social emotional development with families and CenClear staff; makes necessary referrals; partners with agencies; follows up with prenatal and post-partum services; trauma informed services; completes in home observations; creates a positive learning environment; provides trainings in safety care and social emotional wellness; completes screenings; and attends monthly meetings.

Tammy Walker discussed her role as the Preschool Disabilities Director. She explained that children can come into preschool with an IEP or IFSP. Once they are enrolled in preschool, we take over the IEP and provide services in the classroom.

Tammy discussed that we work with the Central Intermediate Unit where there are 3 itinerant advisors in place who complete evaluations; Riverview Intermediate Unit; and Seneca Intermediate Unit.

Tammy discussed the referral process based on ASQ results, classroom concerns, and parent concerns. Permission to evaluate is obtained. Once consent is signed and returned staff have 60 days to complete evaluation. The evaluation has 5 domains: cognitive, personal, social, motor, communication, and adaptive. Tammy explained each domain. The evaluation report is based on the evaluation that took place, looking at strengths, weaknesses, and recommendations. The child then receives an Individualized Education Plan (IEP) which is individualized for the child's needs.

Tammy discussed that we have Intermediate Unit 10 spots in some of our classrooms. These children attend 3.5 hours a day. These slots are funded by the IU, and no income is needed. Van transportation is provided for these children.

Tammy discussed that obtaining Personal Care Aides (PCA's) has been difficult. PCA's work one to one with a child. They have been seeking nursing services for those with a disability or health concern.

Tammy discussed DECA which is used for children with social emotional challenges. Early Intervention (EI) services can sometimes be offered for these children.

Center Reports

Board/Policy Council Updates

Committee Updates

Interview/Personnel
PBIS Leadership Team

Old Business

PBIS Updates

Volunteering

Enrollment

EHS updates

Review-Tabytha informed the group that Taylor, our Federal Program Specialist, will be visiting April 1-3rd. She will be visiting classrooms, attending a socialization, and meeting with directors and policy council. We received confirmation our federal review will be the week of April 13th. During the review, contractors will review records to ensure we are following federal regulations.

New Business

Parent Engagement Event

Adjournment

Next meeting: 4/20/26 at 5:00PM