

- 1. CenClear's philosophy is "Reaching Children through Families". Support this through all of your volunteer activities.
- 2. Assist with daily classroom activities as requested and as interested.
- 3. Follow directions and work cooperatively with adults and children.
- 4. Ask questions if you don't understand something.
- 5. Inform staff when you'll be late or absent.
- 6. Sign the Volunteer Verification form for each day you volunteer.
- 7. Become familiar with all of the program rules and regulations.
- 8. Complete the Tuberculosis/Health Risk Assessment form which is to be submitted to the Health Advisor.
- 9. Completes clearances and mandated training.
- 10. Verify that you have not been convicted of crimes against children by obtaining clearances required of volunteers.
- 11. Comply with the local school districts policies and procedures for volunteers.
- 12. Read and agree to follow the Code of Conduct for parents which is located in the Parent Volunteer Handbook.
- 13. Maintain confidentiality. No names or events concerning CenClear children or families may be discussed outside of the program. Any violation of this policy will result in your being denied access to programs as a volunteer.

I understand and agree to all of the above guidelines.

Signature of Volunteer

Signature of Staff Person

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